



## **TEACHER OF SCIENCE** **Job Description**

### **Outline**

To teach Science within the Prep School

### **Detail**

- To teach Science to pupils in the Prep School, as directed by the Head of Science. Lessons are expected to be of high quality, with focus on pupil learning and with emphasis on positive reinforcement.
- To refer to all the programmes of study and schemes of work that are in place, planning individual lessons appropriate to the needs, interests, experience and existing knowledge of the pupils in the classes taught.
- To be familiar with the individual learning needs of pupils on the SEN Register, and to regularly communicate with the Head of Learning Skills and to follow the guidance of Learning Skills Specialist Teachers to ensure pupils with specific needs make best progress.
- To monitor, record and report on the children's progress in accordance with the accepted policies of the department.
- To provide a stimulating working environment for pupils.
- To establish good working relationships with all staff (teaching, administrative and support) and to liaise with them as necessary.
- To maintain good order and discipline in the classroom and around the School by promoting the School's values and expectations.
- To build and maintain co-operative relationships with parents and communicate with them on pupils' learning and progress.
- To be part of the weekly duty team. This includes: supervision of morning assembly/chapel, breaks, lunch times and departure. To fulfil one evening duty each week, assisting with supervision of the boarders and offering suitable activities in line with your own abilities and interests.
- To be a form teacher (registration/prep supervision) and/or tutor (pastoral/academic guidance).
- To be attached to one of the four House groups, within which internal competitive activities are organised.
- To work within the School policies and guidelines, particularly the Twyford School Code of Conduct and Teachers' Standards.

- To play a full part in the life of the School, including extra-curricular activities
- The post-holder's line manager is the Head of Science.

*This job description is subject to annual review*

*June 2021*